



भारत का राजदूतावास, नोम पेन्ह
EMBASSY OF INDIA, PHNOM PENH

Vacancy for Temporary Local Clerk (for 3 months)

The Embassy of India, Phnom Penh invites application for the **temporary** post of local clerk **for a period of 3 months** having a salary **USD525 per month**. Candidate should preferably be between 20-35 years of age.

Duties/responsibilities: Performs clerical duties, maintenance of office records and any other work assigned from time to time.

Required Skill: Must be proficient in English and Khmer languages and should have computer data entry skill.

Educational Qualification: 10+2 or equivalent

Interested candidates may send their resume, giving complete details with copies of educational qualification, work experience, age and copy of national ID addressed to **Head of Chancery, Embassy of India, #50-52, Samdach Pan Avenue, Street 214, Phnom Penh** (Email: hoc.phnompenh@mea.gov.in) by **31st August 2023**.